

## Statement of VET Tuition Assurance

Contour Systems Pty Ltd T/A Contour College  
[ABN: 54 069 990 521 ACN: 069 990 521]

Under the provisions of *Schedule 1A* of the *Higher Education Support Act 2003* (The Act) and Part 3 of the *Higher Education Support (VET) Guideline 2015*, Contour Systems Pty Ltd T/as Contour College (the First Provider) must comply with the VET Tuition Assurance requirements. This is to protect VET students in the event Contour College ceases to provide an eligible VET course of study in which a VET student is enrolled. The meaning of 'ceasing to provide an eligible VET course of study' is set out in the *Higher Education Support (VET) Guideline 2015*. A copy of this is available from: <https://www.legislation.gov.au/Details/F2015L02124>

In the event that Contour College ceases to provide an eligible VET course of study in which a VET student is enrolled the VET student is entitled to a choice of:

- a) an offer of a place in a similar eligible VET course of study with a Second Provider without any requirement to pay the Second Provider any VET tuition fee for any replacement VET units (this is known as the “**VET Course Assurance option**”);

**OR**

- b) a refund of their up-front VET tuition fee payments and/or a re-crediting of any FEE-HELP balance for any VET unit of study that the VET student was enrolled or commences but does not complete because Contour College ceases to provide the eligible VET course of study of which the unit forms part (this is known as the “**VET Tuition Fee Repayment option**”)

Contour College has met the VET Tuition Assurance requirements, as specified in the *Higher Education Support (VET) Guideline 2015* through current membership of the Australian Council for Private Education and Training “ACPET ASTAS-VET” (The Scheme). Contact details for ACPET (VET TA Administrator) are:

Australian Council for Private Education and Training

**Website:** [www.acpet.edu.au](http://www.acpet.edu.au)

**Phone:** (03) 9412 5900

**Postal Address:** PO Box 551

East Melbourne

Victoria VIC 8002

Student Support (college closures)

**Phone:** 1800 875 474

**Email:** [support@acpetstudentservices.com.au](mailto:support@acpetstudentservices.com.au)

If Contour College ceases to provide an eligible VET course of study, the ACPET Administrator will send a VET student enrolled in the VET course of study a written VET Tuition Assurance offer (the Offer) advising the VET student of the options available under the VET Tuition Assurance requirements. The Offer will include directions that the VET student must follow in order to notify VET TA Administrator of the choice they have made for each affected VET unit.

The ACPET Administrator will provide the Offer within twenty business days after it knows, or should know by reasonable enquiries that Contour College has ceased to provide an eligible VET course of study.

For the purposes of VET Student Loan, all courses offered by Contour College in accordance with the course requirements of clause 45 of *Schedule 1A* of The Act are covered by the Scheme as part of its membership of the Scheme.

A VET student may choose either:

**The VET Course Assurance option:**

Under the VET course assurance option, a VET student will be offered a place in a similar eligible VET course of study by VET TA Administrator. If the VET student accepts this option, VET TA Administrator will make all necessary arrangements to ensure a VET student is able to enrol with the Second Provider in the similar VET course of study. This offered VET course will lead to the same or a comparable qualification without any requirement on the part of the VET student to pay the Second Provider any VET tuition fee for any replacement VET units (that is, units that the VET student had commenced but not completed because the VET course ceased to be offered). A VET student will receive full credit from the Second Provider for any VET units of study successfully completed at Contour College.

The Second Provider nominated by the VET TA Administrator may have different VET tuition fees to the fees the VET student would have paid for VET units of study which were part of the VET course of study Contour College ceased to provide but which the VET student had not yet started studying.

A VET student is not obliged to enrol in an eligible VET course of study with a Second Provider offered by the ACPET Administrator under the VET Course Assurance Option. However, if he/she enrolls with any other VET provider there is no obligation on that VET provider to offer full credit transfer for the VET units of study completed with Contour College or to offer replacement VET unit/s free of charge.

**OR**

**The VET Tuition Fee Repayment option:**

Under the VET Tuition Fee Repayment Option, the ACPET Administrator undertakes to pay the VET student the total of any up-front VET payments already paid by the VET student for any VET units of study the VET student has commenced but not completed because the VET course ceased to be offered. VET students selecting this option will also have their FEE-HELP balance re-credited for the uncompleted VET units.

**Publication**

The method this Statement of VET Tuition Assurance will be made public to VET students will be on the **Contour College** website ([www.contourcollege.com.au](http://www.contourcollege.com.au)). **Contour College** will also advise VET students about where the Statement of VET Tuition Assurance may be obtained from as part of their enrolment information.