Course Title: SHB30416 Certificate III in Hairdresing

Course descriptor

This qualification reflects a well-developed range of skills and knowledge for employment as a hairdresser to provide a full range of technical services including colour release and lightning application, haircutting, hair design and chemical reformation services. Retail and customer service skills, sales and marketing are also part of the program



Entry requirements

Language, Literacy and Numeracy (LLN) Assessment.

Pathways

This qualification provides a pathway to work as a hairdresser in any industry environment, usually in a salon.

After achieving SHB30416 Certificate III in Hairdressing, individuals may undertake: SHB40216 Certificate IV in Hairdressing SHB50216 Diploma of Salon Management

This qualification is suitable for an Australian Apprenticeship pathway but NOT for VET in Schools.

Recognition of Prior Learning

Recognition of prior learning (RPL) is offered on the understanding that people may have already achieved some or all of the skills and knowledge, competency outcomes or standard for entry to, and/or partial or total completion of a vocational qualification.

All applicants are welcome to apply for Recognition of Prior Learning (RPL) by completing the RPL Application Kit. Applicants will need to provide current, quality evidence of competency which reflects the skills and knowledge in a particular unit of competency applied for, either by portfolio of evidence or as directed by Assessor. RPL should be applied for prior to commencing the course.

Subject selection

A total of 28 units must be completed in total. Including 21 compulsory core units and 7 elective units. We strongly recommend subjects selected are relevant to the required experience and job outcome required. Refer to current subjects on offer.

Employability Skills

A summary of the employability skills required by the Hairdressing industry for this qualification include; communication, teamwork, problem solving, initiative and enterprise, planning and organising, self-management, learning and technology. The employability skills described here are representative of the industry in general.

Career opportunities

- Hairdresser / stylist
- Sales representative for hair products distributor

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Direct credit transfer

Credit for a unit of study from a previous course where the unit code is the same, should be applied for prior to commencing a course and will be granted under the Principles of Mutual Recognition when an original Certificate or Statement of Attainment is provided by another current "accredited" Registered Training Organisation is verified.

Fees and Charges

Contour College currently charges on enrolment fee of \$150 to cover administration costs associated with consumables. This fee is non-refundable without exception. This fee will be reviewed annually and clearly documented. Unless specified otherwise, fees quoted cover the total amount of the course.

Additional charges may apply for incidentals or accessories that are required and need to be purchased by the student prior to commencing the course. For short courses, e.g. partial qualification or skill sets, you should contact the administration office for details before committing to any payment.

When you enrol in a Government-subsidised course you may still be required to pay a compulsory 'administration fee', unless you qualify for a fee exemption or fee concession. These fees and charges are reviewed on a yearly basis and are subject to change by the Commonwealth. Refer to their website or our web page for concession details.

Additional charges

Additional costs could include; locker keys, library borrowing costs, equipment kits, additional uniform, personal protective clothing, text books etc. In all cases where they are not included in the course fee, they will be itemised as a separate and additional charge. All fees, with the exception of the administration fee, may be refundable under certain circumstances.

Contour Systems will apply charges to late fee payments and use of electronic fees transmission (EFT) payments. These charges will be clearly displayed or documented prior to enrolment or collection of monies.

Refunds

In the event a Learner is unable or unwilling to continue with the training service, and provides a written request for a refund within the specified timeframes, a review of the service and resources provided will be undertaken.

Learners will be provided with clear processes to retrieve any funds they have entitlement to and Contour College will endeavour to satisfy all reasonable claims within 14 working days of mutually agreed refunded amount. Refer to website for Refund Procedure specific details.

Payment terms and conditions

Payment of course fees may be by credit card, internet transfer, cheque or cash. Payment of nominated fees must be made prior to course commencement. Full details on our Fees, Charges and Refund Policy and Procedure documents are available on our website <u>www.contourcollege.com.au</u>.

Personalised payment plans are available under certain circumstances and are administered through a Direct Debit process only.

We encourage full consultation with our administration staff prior to committing to any fees payable.

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Learning options

Classroom	Resources provided	Fees	Assessment methods	Duration
This course may be delivered part- time or full-time by classroom or blended learning There is an additional 80 hours mandatory work experience component for this course 60% of the learning is hands- on practical services in our commercial hairdressing salon.	Hairdressing kit and bag, Personal Protective Equipment, text book, additional handouts, uniform tunic, linen & laundry service, professional product usage, locker, fully equipped kitchens, filtered water. Fee-paying clients within commercial salon for practical experience	\$13,000 Upfront \$14,000 Payment Plan <i>plus</i> (\$150 (non- refundable administration fee) This qualification is suitable to be done in conjunction with Diploma of Salon Management Request an interview for further information	Demonstrating activities in a range of situations consistently over a period of time. Quizzes, written assessments, assignments, projects, practical demonstration on clients and group tasks	40 - 56.5 weeks + 80 hours external work experience Plus 80 hours work experience Face-to-face (F2F) 3 days per week (7 hours days) Blended: 2 days F2F and 1 daycorrespondence Does not include self-paced learning on major projects or research
Guide to learner requirements	 All applicants are required to attend a personal interview and College tour prior to enrolment Assessment decisions are based on competency of the skills and knowledge required to meet industry standards. Therefore, course duration may be adjusted accordingly on an individual basis 80 hours external salon work experience required additional No jewellery permitted during classes for safety reasons Mandatory dress requirements and appropriate personal presentation Only when your enrolment is complete and you have paid applicable fees will you be entitled to commence training, use amenities, access equipment and resources 			

Facilities and equipment

Contour College is a purpose-built training facility which includes 2 fully functional commercial hairdressing salons. It offers client reception and sales with operational manual and computerised point-of-sale equipment, basic services area, professional products, product preparation area and hairdressing services workstations. Retail homecare products are showcased and available for client sales and merchandising.

Separate lecture rooms for theory classes, fully equipped student only kitchen, laundry, lockers, resource library and out-door recreational area available for Learner use.

Maximum of 15 students in practical classes with *current* skilled professional training staff.

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How to apply

Please follow the instructions and complete the Enrolment Enquiry Form located on our web site <u>www.contourcollege.com.au</u>. Your enquiry will be acknowledged within seven (7) working days. You will receive an Enrolment Pack with further related information.

Contour Systems T/A Contour College Phone: (02) 4353 0815 Fax: (02) 4353 0991 Email: admin@contourcollege.com.au

