

## QUALIFICATION OUTLINES

### SHB20216 Certificate II in Salon Assistant

At the completion of this qualification the individual will have achieved the skills and knowledge to work as a salon assistant and be competent to support senior hair stylists with basic hairdressing tasks and support routine front desk operations effectively and efficiently, albeit under direct supervision.

To achieve a Certificate II in Salon Assistant, 12 units must be completed.

**12 UNITS**

- ▶ 8 core units
- ▶ 4 elective

Compulsory Core Units (must complete all 8 units)	
<b>BSBWHS201</b>	Contribute to health and safety of self and others
<b>SHHBAS001</b>	Provide shampoo and basin services
<b>SHBHDES001</b>	Dry hair to shape
<b>SHBHIND001</b>	Maintain and organise tools, equipment and work areas
<b>SHBXCCS001</b>	Conduct salon financial transactions
<b>SHBXCCS003</b>	Greet and prepare clients for salon services
<b>SHBXIND001</b>	Comply with organisational requirements within a personal services environment
<b>SHBXIND002</b>	Communicate as part of a salon team
Elective Units (must complete all 4 units)	
<b>SHHBAS002</b>	Provide head, neck and shoulder massages for relaxation
<b>SHBHDES002</b>	Braid hair
<b>SHBHIND002</b>	Research and use hairdressing industry information
<b>SHBXCCS004</b>	Recommend products and services

Learner name: _____	Signature: _____
Employer/Supervisor name: _____	Signature: _____
Assessors name: _____	Signature: _____
Date:     /     /	