

Course title: SHB20216 Certificate II in Salon Assistant

Course descriptor

At the completion of this qualification the individual will have achieved the skills and knowledge to work as a salon assistant and be competent to support senior hair stylists with basic hairdressing tasks and support routine front desk operations effectively and efficiently, albeit under direct supervision.

This course is ideal for those individuals who are creative, like to learn with a “hands-on” approach, are good communicators and would enjoy working with people.

Entry requirements

There are no entry requirements for this qualification.

However, a language literacy and numeracy (LLN) assessment may be required to determine the ability to complete this trade qualification.

Pathways

Graduates of SHB20216 Certificate II in Salon Assistant will be eligible to undertake SHB30416 Certificate III in Hairdressing with some direct credits. Some units of competence are also direct credits to Beauty Therapy qualifications. This qualification is suitable for VET in Schools delivery.

Recognition of Prior Learning

Recognition of prior learning (RPL) is offered on the understanding that people may have already achieved some or all the skills and knowledge, competency outcomes, partial or total completion of a previous vocational qualification.

All applications are welcome to apply for RPL by completing the RPL Application Kit. Applicants will need to provide current, quality evidence of competency which reflects the skill and knowledge in the unit of competency applied for, either by portfolio of evidence or as directed by Assessor.

Applicants should apply for recognition of units where performance can be matched against and provide proof of competency toward the qualification they are seeking to achieve. RPL should be applied for prior to commencing the course.

Subject selection

A total of 12 units must be completed including 8 compulsory core units and 4 elective units, determined by training package rules and reflective of job outcome sought. We strongly recommend subjects be discussed with our Student Support Team.

Employability skills

A general summary of skills required for this qualification include communication, problem solving, planning, organising, self-management and technology.

Career opportunities

- Salon Assistant in a day spa, beauty or hairdressing salon
- Outlet that merchandises hair care products
- Retail sales' person for supplier of hair care products

Direct credit transfer

Credit for a unit of study from a previous course where the unit code is the same should be applied for prior to commencing a course and will be granted under the Principle of Mutual Recognition when an original Certificate or Statement of Attainment provided by another accredited Registered Training Organisation is verified.



Fees and charges

Contour College may apply an internal administration fee, which covers costs associated with pre-enrolment labour costs and consumables. This fee is non-refundable without exception. This fee will be reviewed annually and clearly documented, when applicable. Where fees are not stated, you should contact the Student Support Team for details before committing to the course.

When you enrol in a Government-subsidised course you may be required to pay a compulsory 'administration fee' unless you qualify for a fee exemption or fee concession. These fees and charges are reviewed on an annual basis and are subject to change by the Government. Refer to our website for concession details if/when they apply or speak to our Student Support Team to confirm eligibility.

Courses offered on a fee-for-service basis may have different fees and should be confirmed prior to committing to any payment.

Additional charges

Additional costs could include excursions, personal locker keys, library borrowing costs, equipment kits, additional uniform, personal protective clothing, textbooks etc. In all cases where they are not included in the course fees, they will be itemised as a separate and additional charge. All fees, with the exception of an administration fee (when applicable) may be refundable under certain circumstances.

Contour College will apply charges to late fee payments, bank fees related to direct debit payment plans and the use of electronic fee transmission payments. These charges will be clearly displayed or documented prior to enrolment or collection of monies.

Refunds

In the event a student is unable or unwilling to continue with the training service and provides a written request for a refund within the specific timeframes, a review of the service and resources provided will be undertaken.

Students will be provided with clear processes to retrieve any funds they are entitled to, and Contour College will endeavour to satisfy all reasonable claims within 14 working days of mutually agreed refunded amounts. Refer to our website for Refund Procedure specific details.

Payment terms and conditions

Payment of course fees may be made by credit card, internet transfer, cheque or cash (limited amounts apply). Payment of nominated fees must be made prior to course commencement and at nominated times to ensure continuation of course. Full details on our Fees, Charges and Refund Policy and Procedure documents are available on our website www.contourcollege.com.au.

Personalised payment plans are available under certain circumstances and are administered through a direct debit process only. We encourage full consultation with our Student Support Team prior to committing to any fees payable.

Campus facilities and equipment

Contour College is a purpose-built training facility which includes fully functional commercial hairdressing, makeup, nail stations and beauty salons complete with Vichy spa room. Including client reception, sales with operational manual and computerised point-of-sale equipment, basic services area, professional products, and service preparation area at beauty stations. Retail homecare products are showcased and available for client sales and merchandising.

Separate lecture rooms for theory classes, fully equipped student kitchen, laundry, lockers, and resource library available for student use.

Maximum 14 students for each practical class with *current* skilled professional training staff.

How to apply

Please contact our Student Support Team for further information

Contour College

Phone ((02) 4353 0815

Email: admin@contourcollege.com.au

contourcollege.
INSPIRING • CREATIVE FUTURES

RTO#90504 Address: 2-3/1 Bounty Close, Tuggerah NSW 2259 Web: contourcollege.com.au